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Kutztown University Curriculum Committee

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**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

MINUTES OF THE OCTOBER 27, 2005 MEETING

Randy Schaeffer called the meeting to order stating that there was a quorum.

Present: Randy Schaeffer (Chairperson), Vera Brancato, Kristin Bremer, Charles Cullum, Elaine Cunfer, Sue Czerny, Mark Dinger, Robert Gray, Matt Hess, Christine Lottes, Debbie Lynch, David Rogers, and Elizabeth Rogol.

Absent: Dana Cubeta, George Paterno, and Marilyn Stewart.

Also in Attendance: Roberta Crisson, S. Pascale V. Dewey, Jennifer Forsyth, Walter Nott, Ilene Prokup, Karen Rauch, Deb Sieger, and Lisa Weckerle.

GENERAL ANNOUNCEMENTS

R. Schaeffer announced that the November meeting which was scheduled for Thursday, December 1, has been changed to Thursday, December 8.

MINUTES

It was moved by M. Dinger and seconded by R. Gray to approve the Minutes of the September 22, 2005 meeting. MOTION PASSED.

OLD BUSINESS

Curr #: GRD 06004
Course: Course Change – COU 518, Professional Orientation and Ethics in the Agency Setting (Effective Spring 2006)
Proposal: Change in course description.
Comments: Add 3 c.h. to *Course Description*. *Instructional Resources* need to be updated.

It was moved by D. Lynch and seconded by D. Rogers to remove from the table, consider, and approve this proposal as amended. MOTION PASSED.

NEW BUSINESS

Elections for Vice Chairperson and Secretary

D. Lynch was nominated for the position of Vice Chair of UCC.

It was moved by C. Lottes and seconded by E. Cunfer to close nominations. D. Lynch was elected Vice-Chair by acclamation.

S. Czerny was nominated for the position of Secretary of the UCC.

It was moved by E. Cunfer and seconded by D. Lynch to close nominations. S. Czerny was elected Secretary by acclamation.

College of Graduate Studies

Curr #: GRD 06001
Course: Title and Course Change - COU 507, Tests and Assessment in Counseling (Effective Spring 2006)
Proposal: Change in course title and course description.
Comments: D. Lynch was present to speak to the proposal. This course will be listed in the course catalog with the old title.

It was moved by D. Lynch and seconded by D. Rogers to consider and approve this proposal as amended. MOTION PASSED.

Curr #: GRD 06002
Course: Title and Course Change – COU 508, Research Methods in Counseling (Effective Spring 2006)
Proposal: Change in course title and course description.

It was moved by D. Lynch and seconded by E. Cunfer to consider and approve this proposal. MOTION PASSED.

Curr #: GRD 06003
Course: Title and Course Change – COU 535, Career Counseling Issues Across the Life Span (Effective Spring 2006)
Proposal: Change in course title and course description.

It was moved by D. Lynch and seconded by E. Cunfer to consider and approve this proposal. MOTION PASSED.

College of Liberal Arts and Sciences

Curr #: LAS 05086
Course: New Course – NUR/BIO 4xx, Introduction to Epidemiology (Effective Spring 2006)
Proposal: Addition of course to master course listing.
Comments: I. Prokup stated that she spoke to G. Paterno about the effective date and this course was tabled at the LAS meeting last Spring and that is why they were beyond the October 1st deadline. G. Paterno sees no problem with this.

It was moved by R. Gray and seconded by C. Lottes to consider and approve this proposal as amended. MOTION PASSED.

Curr #: LAS 05094
Course: Prefix Change – CSC Course Prefix Code (Effective Fall 2006)
Proposal: Change the old prefix CIS (Computer and Information Science) to the new prefix of CSC (Computer Science)
Comments: The new CSC prefix marks the new start of Computer Science as a separate department from Mathematics. Changed the effective date from Spring 2006 to Fall 2006.

It was moved by D. Lynch and seconded by D. Rogers to consider and approve this proposal as amended. MOTION PASSED.

Curr #: LAS 05098
Course: Change in Clock Hours – BIO 371, Selected Topics in Biology
(Effective Spring 2006)
Proposal: Add 3 clock hours to accommodate a lecture or lecture/lab sequence.

It was moved by C. Lottes and seconded by R. Gray to consider and approve this proposal as amended. MOTION PASSED.

Curr #: LAS 05099
Course: Program Change – GEG 343, Land Use Planning to the Geography/
Environmental Track (Effective Fall 2006)
Proposal: Addition of the Land Use Planning course to the Environmental Track because
it was inadvertently omitted from the original submission.

It was moved by C. Lottes and seconded by R. Gray to consider and approve this proposal.
MOTION PASSED.

Curr #: LAS 05100
Course: New Course – ENG/WST 2xx, U.S. and Canadian Women Writers
(Effective Fall 2006)
Proposal: Addition of course to master course listing.
Comment: W. Nott was present to speak to this course and addressed the absence of a *Course Description*.

It was moved by R. Gray and seconded by D. Rogers to table this proposal pending the submission of a revised *Course Outline* and list of *Instructional Resources*. MOTION PASSED.

Curr #: LAS 05101
Course: New Course – HIS 2xx, 20th Century Latin American Revolutions
(Effective Fall 2006)
Proposal: Addition of course to master course listing. Request for use under General Education.

It was moved by D. Lynch and seconded by M. Dinger to consider and approve this proposal.
MOTION PASSED.

Curr #: LAS 05102
Course: Course Change – FRE 306, The French Enlightenment (Effective Fall 2006)
Proposal: Replaces FRE 305 and request for use under General Education.
Comments: P. Dewey was present to speak to the proposal. There is no effective date listed. *Course Description* should read “In this course,” not “In this *new* course”. Copies of course proposals were missing pages 2 and 4.

It was moved by D. Lynch and seconded by E. Cunfer to table this proposal. MOTION PASSED.

Curr #: LAS 05103
Course: Track Change – English with Paralegal Studies (Effective Spring 2006)
Proposal: This course has a change in the track and also in electives.
Comments: R. Schaeffer noted that a box for *Track Change* has been added to the Curriculum Proposal Cover Sheet.

It was moved by C. Lottes and seconded by E. Cunfer to consider and approve this proposal.
MOTION PASSED.

Curr #: LAS 05104
Course: New Course – HUM 390, Internship in Literacy Studies (Effective Fall 2006)
Proposal: Addition of course to master course listing.
Comments: Concern was expressed over possible legality of selection criteria.

It was moved by M. Dinger and seconded by D. Lynch to amend the proposal by striking items 1 and 2 from the *Course Outline*. MOTION PASSED.

It was moved by E. Rogol and seconded by D. Lynch to consider and approve this proposal as amended. MOTION PASSED.

Curr #: LAS 05105
Course: New Course – SPA 3xx, The Caribbean: Race, Gender and Cultural Politics (Effective Spring 2006)
Proposal: Addition of course to master course listing.
Comments: K. Rauch was here to speak about this course. The effective date will remain Spring 2006, and the department will advertise for the course. The course number should be SPA 3xx.

It was moved by E. Cunfer and seconded by D. Lynch to consider and approve this proposal.
MOTION PASSED.

College of Visual and Performing Arts

Curr #: VPA 0576
Course: New Course – SPE 2xx, Performance of Latino/a Literature (Effective Spring 2006)
Proposal: Addition of course to master course listing.
Comments: Strike the textbook from the *Course Outline*.

It was moved by E. Cunfer and seconded by C. Lottes to consider and approve this proposal.
MOTION PASSED.

Curr #: VPA 0608
Course: Prefix Change – Art Today: The Next Decade (Effective Summer I 2006)
Proposal: Change the prefix for this course from FAR to ARH.

It was moved by E. Cunfer and seconded by D. Lynch to consider and approve this proposal.
MOTION PASSED.

College of Business

Curr #: BUS 0601
Course: New Course – MKT 415, Problem Solving in Marketing (Effective Spring 2006)
Proposal: Addition of course to master course listing.
Comments: E. Rogol was there to speak on this course.

It was moved by C. Lottes and seconded by D. Lynch to consider and approve this proposal.
MOTION PASSED.

ANNOUNCEMENTS

Selected Topic Courses

LAS 05106 POL 570, Selected Topics in Public Administration: Managerial Leadership and Ethics in the Public Sector (Effective Spring 2006)

LAS 05107 CRJ 370, Selected Topics in Criminal Justice: Rules of Evidence (Effective Spring 2006)

LAS 05108 NUR 371, Selected Topics in Nursing: Adaptation of the Nurse in Disaster Management (Effective Spring 2006)

LAS 05109 ANT 371, Selected Topics in Anthropology/Sociology: Hate in Cross-Cultural Perspective (Effective Spring 2006)

LAS 05110 EDW 5xx, Selected Topics in Anthropology/Sociology: Teaching Human Osteology (Effective Summer I 2006)

LAS 05112 GER 270, Selected Topics in Modern Language Studies: Intermediate German Conversation (Effective Spring 2006)

LAS 05113 EDW 5xx, Selected Topics in Biology: The Science of Food (Effective Summer I 2006)

LAS 05114 CRJ 370, Selected Topics in Criminal Justice: Ethics in Criminal Justice (Effective Spring 2006)

ADJOURNMENT

It was moved by E. Cunfer and seconded by D. Lynch to adjourn the meeting. MOTION PASSED.

Lisa J. Dietrich, Recording Secretary

Susan Czerny, Secretary

Date

Date